



## DARLINGFORD WATERS MARINA PTY LTD

(ATF Darlingford Waters Boat Club Unit Trust)

### General Meeting

26<sup>th</sup> March 2020, 7.00pm

Ringwood RSL, 16 Station St, Ringwood

### AGENDA

1	Welcome	Chairman
2	Confirmation of the Minutes of the Previous Meeting (28.11.19)	Chairman
3	Business Arising from Previous Minutes	Chairman
4	Call for General Business items for item 10	Chairman
5	Chairman's Report	Chairman
6	Secretary's Report a. Correspondence b. Membership status c. Statutory matters	Secretary
7	Treasurer's Report a. Financials as at February 2020	Treasurer
8	Site Directors Report a. Completed works b. New projects	Site Director
9	Activities Committee Report a. Events calendar update	Activities Committee
10	General Business	Chairman
11	<b>"STRATEGIC PLANNING WORKSHOP – UNEARTHING OUR PRIORITIES FOR THE FUTURE"</b>	<b>HATRICK COMMUNICATIONS</b>
12	Next Meeting 18 <sup>th</sup> June 2020, 7.45pm, Ringwood RSL	
13	Meeting Close	

Please note starting time of 7.00pm.

Item 11 will be conducted as a 'workshop' to explore and unearth the priorities of our members for the future of our club. This session will be conducted by consultants, led by Chelsey Cooper.



**DARLINGFORD WATERS MARINA PTY LTD**  
(ATF Darlingford Waters Boat Club Unit Trust)

**General Meeting of Shareholders**  
to be held on 26<sup>th</sup> March 2020, 7.00pm  
at Ringwood RSL, 16 Station St, Ringwood

**APPOINTMENT OF PROXY**

I \_\_\_\_\_ of \_\_\_\_\_  
(print full name) (print address)

being a Unit Holder of the Darlingford Waters Boat Club Unit Trust, do hereby appoint:

\_\_\_\_\_  
(name of Proxy)

or, failing him/her, the Chairman of the meeting to vote on my behalf on presented reports and items of General Business during the above meeting and to record my vote on the specific motions.

Signed \_\_\_\_\_ Date \_\_\_\_\_

This form should be returned to the Secretary via email @ [secretary@darlingford.com.au](mailto:secretary@darlingford.com.au)  
no later than 5pm on Monday 23<sup>rd</sup> March 2020.



**Darlingford Waters Marina Pty Ltd**  
**(ATF Darlingford Waters Boat Club Unit Trust)**

**Minutes of Board of Directors Meeting**

**Held on Thursday 28<sup>th</sup> November 2019, 7.45pm (directly following the AGM) at Ringwood RSL.**

**1. Welcome**

BL opened the meeting at 8:05pm

**2. Confirmation of the Minutes of the Previous Meeting 27<sup>th</sup> June 2019**

No issues.

It was moved that the minutes be accepted.

Moved – Margie Elliott

Seconded – Ian Hudson

**3. Business Arising from Previous Minutes**

None

**4. Call for General Business Items for item 10**

None

**5. Chairman's Report**

As discussed in the AGM.

**6. Secretary's Report**

**6a. Correspondence**

Nomination for Delia Award received – "Congratulations to Kirsty Rogers".

Thank you to DWBC members for their involvement in the inaugural Eildon Boating and Fishing Show received.

ASIC Shareholders Register received.

Banks audit letter received.

## **6b. Membership Status**

Darlingford picked up 3 new members from the boat show.

One of four large pens are already leased.

One member pen is up for lease or sale as well as a shed.

Three larger pens available which can be taken up by any sized boat for a higher price.

## **6c. Statutory Matters**

Director position descriptions to be made by December board meeting and available to members in May 2020.

Strategic plan to be completed by 30<sup>th</sup> June 2020.

March meeting planned to be a workshop.

Some share certificates which have been posted twice and still not received by some members will be emailed to those members.

## **7. Treasurer's Report**

State of club is exceptional.

Income to October is \$380,000 which is \$248 different to budget.

\$2000 short in membership due to more people paying up front and receiving a discount for doing so.

Minor increase in other income due to charging for the recovery of a sunken ski boat and additional gas sales.

Operating expenditure is the same as previous years.

Have saved in insurance due to changing insurance brokers to A B Phillips.

Capital works and repairs and maintenance have stayed close to budget.

Cash reserves are \$454,000 which is \$50,000 higher than last year. This will reduce when the remaining marina bills are paid.

All taxes, insurance and Goulbourn Valley lease are up to date.

Brad Rogers will audit the Activities Committee.

One of the new members asked what the club's insurance covers.

The answer being there are 7 policies being the insurance policies any business would have. The insurance Darlingford has covers the assets such as the sheds, clubhouse, concreting etc., and contractor and directors insurance.

The club's insurance broker changed to AB Phillips who also do houseboat insurance.

It was moved that the treasurer's report be accepted.

Moved – Ron Mullholland

Seconded – Don Atkinson

Carried

Brett Lewis mentioned how good a job Brad Rogers is doing with the accounts.

Ron Mullholland thanked Brad Rogers for explaining the treasurer's report in laymen's terms.

## **8. Site Directors Report**

The fitting of the new marinas was a huge project.

Weeding will happen over the next few weeks.

New office hour's sign has been put on the office door.

New fuel cage has been completed.

Ric spent 5 days working on the boat show.

Ice machine has been painted.

CEO of Murrindindi shire visited Darlingford.

Regarding getting the road made Lisa Glassborow asked the members to complete the survey from a safety perspective.

The new fuel storage cage is behind the container.

A member asked for the survey which has been posted on Facebook to be emailed for those who do not use Facebook.

## **9. Activities Committee Report**

### **9a. Events Calendar Update**

Margie Elliott said they had a good year.

There is an Activities Committee meeting on the 8<sup>th</sup> December where the events for next year will be planned.

The basketball ring is a big hit.

Darlingford Family Day will be in February.

Activities Committee would like some new members.

The Activities Committee handle 2 major functions a year being Sail Pass and Darlingford Day. They also handle spontaneous sausage sizzles.

The Activities Committee is looking at creating sub committees for each of the major events so people don't have to commit to the committee for the full year.

The Activities Committee meets three times a year usually before a major event.

## **10 General Business**

One of the new members asked if they could be given a list of names of people and their marina locations as a way of helping them learn the names of people at Darlingford.

Lisa Glassborow said she would need to obtain permission from the other members before doing this.

Brett Lewis introduced the board of directors to the new members.

The new members introduced themselves to the room.

**Next Meeting:** Thursday 26<sup>th</sup> March 2020 at Ringwood RSL

There being no further business the meeting was closed at 8:45pm.

**Confirmed:**

\_\_\_\_\_  
**Chairperson**

\_\_\_\_\_  
**Date**

# DARLINGFORD WATERS BOAT CLUB

## General Meeting

26 March 2020, 7.00pm

Ringwood RSL, 16 Station Street, Ringwood

## Strategic Planning Workshop

### *Unearthing our priorities for the future*

If you've ever thought of coming to a General Meeting but never gotten around to it...then this meeting is the one to attend.

After the meeting formalities, consultant's Hatrick Communications will conduct a workshop where together, we will explore and unearth what's important to you, our members, to help inform our plan for the future.

We hope to see as many members there as possible and look forward to working through our dreams, hopes and vision for the club's future.

*Family. Environment. Safety. Each other.*