



Darlingford Waters Marina Pty Ltd
(as trustee for Darlingford Waters Boat Club)

General Meeting
Tuesday 30th April 2024
Zoom Meeting
AGENDA

COMPLIANCE		
1	Welcome	Chairman
2	Confirmation of the Minutes of the Previous Meeting (21.11.2023)	Chairman
3	Business Arising from Previous Minutes	Chairman
4	Call for General Business items for item 10	Chairman
OUR BASE		
5	Chairman's Report	Chairman
6	Secretary's Report a. Correspondence b. Membership status c. Statutory matters	Secretary
7	Treasurer's Report a. Financials as at 31.03.2024	Treasurer
OUR PLACE		
8	Site Directors Report a. Completed works. b. New projects	Site Director
OUR COMMUNITY		
9	Activities Committee Report	Activities Committee
CLUB DEVELOPMENT		
10	General Business	
11	Next Meeting 18 th June 2024	
12	Meeting Close	



Minutes of General Meeting (directly following the AGM)

Held on Tuesday 21st November 2023, 7.30pm, at Ringwood RSL

1. Welcome

Brad Rogers opened the meeting at 7:34pm.

It is nice to see members here tonight.

Thank you to Ric, Stef and Jimmy.

Thank you to the Board for their continued effort.

Thank you to the Activities Committee

Thank you to the members who helped at the club over winter.

Money was spent on trailers, the work barge and new website.

We have quorum.

2. Confirmation of the Minutes of the Previous Meeting 22nd June 2023

No issues.

It was moved that the minutes, as presented, be accepted.

Proposed: Don Atkinson

Seconded: Brod Helmers

Vote: Carried

3. Business arising from previous minutes.

None.

4. Call for General Business items for item 10.

There was no call for general business.

5. Chairman's Report

The Chairman's report was covered in Item 1.

6. Secretary's Report – Lisa Glassborow

6a. Correspondence

There is ongoing correspondence with a Goulburn Murray working party regarding water systems. This is a 10 year project.

There is ongoing correspondence with a gentleman from DEECA (previously known as DEWLP) regarding getting the road project moving.

6b. Membership Status

There is 1 membership for sale on A marina and 1 large membership on D marina for sale.

There is one pen being leased on D marina.

The following members were farewelled:

- Robert Sharp
- Donna Hoiles
- Derek and Margaret Hooper
- Kate and Matt Henderson

The following members were welcomed into the club:

- Raymond Van Schoonhoven
- Heath Aromataris
- Mark and Debra Patman
- Karen Higgins
- Ian and Michelle Keys
- Gab Canfield

6c. Statutory Matters

The ASIC register is up to date

7. Treasurer's Report – Brad Rogers

7a. Financials as at October 2023

The financials are fairly consistent with the previous year

Making a loss on gas sales

Regarding fees members are paying well with 71 paid upfront. Last year there was 72.

As the lease expires in March and Goulburn Murray is not ready to do a new lease the club is now on an annual rolling lease. The rent increased by 10%

There is an underspend of \$7,000 on the budget due to the barges being out of the water.

Pest control was higher due to unplanned extra fittings being purchased.

Money has been spent on the crane and member barge maintenance

A couple of thousand dollars has been spent on the new website. This is about half of the cost. The website will have all magazines and photos. It is expected the website will be finished next year.

There is work being completed in the background on fire equipment.

The wash barge scaffold is well underway.

Luke Brinksma is looking into EV charging

Capital works are underway, just not paid for yet.

Excluding the capital works the profit and loss are to budget.

The cash balances are \$150,000 in the not to be touched account and \$507,000 in the other account (152,000 difference to last year).

Stuart Steer asked “has the trailer park gone up in cost”. The answer being yes it increases 5% each year. It was \$5,200 last year and is now \$5,500.

With no further questions relating to the Treasurer’s report, it was moved that the Treasurer’s report be accepted

Proposed: Luke Brinksma

Seconded: Brod Helmers

Vote: Carried

8. Site Directors Report – Luke Brinksma

Ric has added flower boxes along the driveway

Ric has put a sign in front of the house in order to get the signs off the gate

Fireboxes on marinas will be done which includes having a fire box and defib on each marina.

Snake bite kits will be handed out to each boat

The insurance company demanded that all floating assets be pulled out of the water and surveyed. They originally set a deadline of 14 days for this to be done. The deadline has been extended to before Christmas.

The crane barge was absolutely pitted and was out of the water for 14 days.

The work barge was praised for its build and usability. It was sandblasted and painted before being returned to the water.

The pontoons on the crane barge were surveyed and need to be replaced next year. It might be easier to build a new barge for around \$200,000 instead of repairing the current one.

Ric’s work barge needs to be welded next year

The members barge will be surveyed tomorrow.

The members wash barge project was budgeted to be about \$50,000. Ron Mullholland approached Randell West and he was able to get CAD drawings done and materials for a cheaper price. It was taken to 3 engineers to get signed off.

Gavin McArthur asked what the difference in the insurance is. The answer being \$3-4K.

Simon Cox asked “Does the barge still have water in it for balance?” The answer being most of the water is out.

Stuart is managing the shed project.

Over the last few years money was spent on the house so it has been a while since any major infrastructure has occurred.

Gavin McArthur asked if there is a plan for creating a space for washing boats and skis.

The answer being it is not a priority at the moment.

Luke thanked Ron Mullholland and Randall West for their work on the members wash barge.

Luke also thanked Stuart Steer for looking into the shed.

9. Activities Committee Report – Kirsty Rogers

The events this year included

- The jet ski rally to Bonnie Doon Hotel. There were 25 Jet Skis and 72 members that participated. The Jet Ski rally will happen again in January.
- Darlingford Day colour run. The kids enjoyed this. The Activities Committee is making Darlingford Day more of a family activity day.
- Alex races which had the biggest turnout.
- Grand final day also had big attendance. Pies were served at half time. Regarding RSVPs there were 40 RSVPs received but 72 turned up. It is vital that RSVPs for events are received and that those who RSVP turn up. This is because food is usually provided by external catering paid for per head.
- Hawaiian Sail Pass was held on the on the weekend just gone. Attendance numbers were disappointing as those who attended were mainly Board members and Life members. It is believed attendance numbers are being impacted by a change in the demographic of the club.

The Activities Committee need more volunteers. There are currently 4 members. When Kirsty started there were 10. Due to the energy and work involved, money spent and attendance numbers the committee are scaling back on events. The committee needs some new members to bring fresh activity ideas.

Alison Brinksma commented saying she thinks people enjoy offsite events.

David Brown thinks the change of date for Sail Pass affected the numbers because summer sport has started. He believes it should be held on cup day. Kirsty responded to this saying the reason for the change is because members do not want to come back to the club for an event on a long weekend.

Brad Rogers also said the Activities Committee and Board members do not want to be spending the long weekend setting up and packing up events while everyone else is able to take their boats out for the weekend.

Simon Gishus asked why there used to be 52 boats and now only 20 participating. Margie Elliott answered this saying people have different priorities to what they used to.

Marica Helmers asked whether it could be changed to Australia Day long weekend with the response from Margie Elliott being we want to move the event away from long weekends so the Board members and activities committee are not spending the long weekend setting up and packing up events.

Marcia Helmers thanked the Activities Committee for the events.

Marcia asked whether the Board has thought about making it mandatory for members to volunteer a number of hours as part of signing up to the club.

She also said “this club does not happen without volunteers”. “There needs to be a commitment of volunteering back in the club”. “We all need to recognise we need to put in our hours not just our dollars”.

Kirsty thanked everyone who participated and helped out with the events this year.

10. General Business

- Pressure Washers** Margie Elliott asked what the club's position on the use of pressure washers is because her boat has become filthy after she's cleaned her windows due to others pressure washing their boats in the marina. She does not think boats should be allowed to be pressure washed in the marina.
- Luke Brinksma answered this question saying the rules state pressure washers are not allowed. Once the wash barge is up and running the use of pressure washers will be policed. Contractors will need to take the boats to the wash barge.
- Sloping Marina** Marcia Helmers mentioned the marina is sloping near her boat. Luke Brinksma is aware of this as it was caused by pulling the floating assets out for the insurance survey. This it is about to be fixed.
- Sign on A marina** Marcia Helmers also mentioned the promenade name on A marina needs looking at.
- Survey** Marcia Helmers questioned whether the ideas in the recent survey were taken on board as she did not receive a response to this. She had suggested that marine carpet be put down for children and animals.
- Luke Brinksma said marine carpet can become a hazard and can cause rust to grow underneath.
- Don Atkinson said a response to the survey was included in the June meeting minutes at item 10.
- Smoke Detectors** Marica Helmers also asked whether the Board is looking at mandatory smoke detectors. The answer being smoke detectors were handed out 2 years ago at the fire safety day. There are boxes of free smoke detectors in Ric's office.

10a. Guest Speaker

Gavin McArthur welcomed Anthony McDonald Tipungwuti who is the guest speaker tonight.

11. Next Meeting

The next meeting will be held in February 2024 (TBC).

12. Meeting Close

There being no further business the meeting was closed at 9:20pm

Confirmed:

Chairperson

Date

DARLINGFORD WATERS BOAT CLUB
2023/24 CASH BUDGET SUMMARY
Month Ended 31st March 2024

Income

Marina Income	Annual Fee (inc GST)	2023/24 (ex gst)	YTD Budget	Feb Actuals	Variance \$	Variance %
Standard Marina Fees - Upfront	\$ 3,500	\$ 155,909	\$ 155,909	\$ 188,364	\$ 32,455	21%
Standard Marina Fees - Installments	\$ 3,700	\$ 161,455	\$ 161,455	\$ 134,545	-\$ 26,909	-17%
Large Marina Fees - Upfront	\$ 5,100	\$ 9,273	\$ 9,273	\$ 14,727	\$ 5,455	59%
Large Marina Fees - Installments	\$ 5,400	\$ 9,818	\$ 9,818	\$ 4,909	-\$ 4,909	-50%
Social Memberships	\$ 650	\$ 1,773	\$ 1,773	\$ 1,430	-\$ 343	-19%
Pen Leases Standard	\$ 3,800	\$ 3,455	\$ 3,455	\$ 3,455	\$ 0	0%
Total Marina Fees		\$ 341,682	\$ 341,682	\$ 347,430	\$ 5,748	2%

Sheds & Storage Income						
Boat Shed Fees - Small	\$ 385	\$ 5,250	\$ 5,250	\$ 4,900	-\$ 350	-7%
Boat Shed Fees - Large	\$ 445	\$ 12,945	\$ 12,945	\$ 12,541	-\$ 404	-3%
Big Shed Storage Fees	\$ 1,200	\$ 10,364	\$ 10,364	\$ 10,364	\$ 0	0%
Total Shed Storage Fees		\$ 28,559	\$ 28,559	\$ 27,805	-\$ 754	-3%

Other Income						
Gas Sales	\$	10,000	\$ 7,500	\$ 7,450	-\$ 50	-1%
Less Cost of Sales - Gas	-\$	9,000	-\$ 8,250	-\$ 12,377	-\$ 4,127	50%
Interest Income - Sandurst	\$	20,000	\$ 20,000	\$ 20,166	\$ 166	1%
Other Income	\$	27,250	\$ 19,250	\$ 15,239	-\$ 4,011	-21%

Total Income	\$	397,491	\$ 389,491	\$ 390,474	\$ 983	0%
---------------------	-----------	----------------	-------------------	-------------------	---------------	-----------

OPERATING EXPENDITURE

Administration Expenses						
Accounting	\$	6,000	\$ 600	\$ 627	\$ 27	5%
Bank Charges	\$	100	\$ 75	\$ 51	-\$ 24	-32%
Regulation & Compliance	\$	500	\$ 400	\$ 377	-\$ 23	-6%
Meeting Expenses	\$	2,200	\$ 1,650	\$ 1,605	-\$ 45	-3%
Total Administration	\$	22,300	\$ 2,725	\$ 2,660	-\$ 65	-2%

Operating Expenses						
Fuels & Oils	\$	8,500	\$ 6,375	\$ 5,241	-\$ 1,134	-18%
Telephone and Internet Expenses	\$	4,000	\$ 3,000	\$ 2,552	-\$ 448	-15%
Registration & License Fees	\$	2,000	\$ 1,500	\$ 1,012	-\$ 488	-33%
Office & Computer	\$	1,500	\$ 1,500	\$ 1,708	\$ 208	14%
Printing & Stationery	\$	1,000	\$ 750	\$ 28	-\$ 722	-96%
Postage	\$	500	\$ 375	\$ -	-\$ 375	-100%
WebSite, Social Media and Email Management	\$	1,500	\$ 1,500	\$ 1,723	\$ 223	15%
Starlink	\$	1,800	\$ 1,350	\$ 1,175	-\$ 175	-13%
Advertising & Marketing	\$	4,500	\$ 1,750	\$ 1,493	-\$ 258	-15%
Printing Club Magazine	\$	4,000	\$ 1,500	\$ 1,273	-\$ 227	-15%
Member Amenities	\$	5,000	\$ 3,750	\$ 1,682	-\$ 2,068	-55%
Member Merchandise	\$	3,000	\$ 2,250	\$ -	-\$ 2,250	-100%
Activities Committee Funding	\$	7,500	\$ 7,500	\$ 7,500	\$ -	0%
Total Operating Expenses	\$	44,800	\$ 33,100	\$ 25,386	-\$ 7,714	-23%

Employment Expenses						
Wages & Salaries	\$	86,000	\$ 62,000	\$ 58,461	-\$ 3,539	-6%
Sub Contract labour	\$	35,000	\$ 26,250	\$ 30,740	\$ 4,490	17%
Superannuation	\$	13,310	\$ 9,983	\$ 9,812	-\$ 171	-2%
Workcover	\$	1,750	\$ 1,313	\$ 600	-\$ 713	-54%
Staff Training	\$	1,000	\$ 750	\$ -	-\$ 750	-100%
Protective Clothing & Uniform	\$	750	\$ 563	\$ 160	-\$ 403	-72%
Total Employment	\$	137,810	\$ 100,858	\$ 99,773	-\$ 1,085	-1%

DARLINGFORD WATERS BOAT CLUB
2023/24 CASH BUDGET SUMMARY
Month Ended 31st March 2024

Occupancy Expenses									
GWM Property Lease	\$	33,000	\$	33,000	\$	35,222	\$	2,222	7%
Insurance	\$	35,000	\$	35,000	\$	27,790	-\$	7,210	-21%
Electricity & Gas	\$	7,500	\$	5,625	\$	4,558	-\$	1,067	-19%
Trailer Park Rental	\$	5,500	\$	4,125	\$	4,053	-\$	72	-2%
Total Admin	\$	93,500	\$	77,750	\$	71,623	-\$	6,127	-8%

TOTAL OPERATING EXPENSES (PRE-CAPITAL WORKS)	\$	298,410	\$	214,433	\$	199,441	-\$	14,992	-7%
---	-----------	----------------	-----------	----------------	-----------	----------------	------------	---------------	------------

CAPITAL AND CAPITAL MAINTENANCE EXPENDITURE

Capital Repairs & Maintenance									
Pest Control	\$	1,600	\$	1,200	\$	2,005	\$	805	67%
General Marina Maintenance	\$	15,000	\$	11,250	\$	161	-\$	11,089	-99%
Facility Managers Barge Maintenance	\$	1,000	\$	750	\$	13,118	\$	12,368	1649%
Crane Barge Maintenance	\$	1,000	\$	750	\$	22,124	\$	21,374	100%
Member Barges (x2) Maintenance	\$	2,000	\$	1,500	\$	11,942	\$	10,442	100%
Building Maintenance	\$	5,000	\$	3,750	\$	2,238	-\$	1,512	-40%
Gardening & Surrounds	\$	5,000	\$	3,750	\$	3,415	-\$	335	-9%
General Plant & Equipment Maintenance	\$	3,000	\$	2,250	\$	1,456	-\$	794	-35%
Workshop Consumables	\$	3,000	\$	2,250	\$	2,194	-\$	56	-3%
Motor Vehicle Maintenance	\$	2,000	\$	1,500	\$	833	-\$	667	-44%
Tools <\$1000	\$	1,500	\$	1,125	\$	585	-\$	540	-48%
Total Capital Repairs & Maintenance	\$	43,100	\$	30,075	\$	60,071	\$	29,996	100%

Capital Additions & Allowances									
Strategic Plan Planning & Research	\$	10,000	\$	-	\$	-	\$	-	0%
Concrete Works	\$	10,000	\$	-	\$	-	\$	-	0%
Security Camera Upgrades	\$	15,000	\$	4,000	\$	3,777	-\$	223	0%
Shed Access Safety Ladder	\$	10,000	\$	-	\$	-	\$	-	0%
Fire Equipment Additions	\$	10,000	\$	5,000	\$	4,825	-\$	175	0%
EV Charger System	\$	5,000	\$	-	\$	-	\$	-	0%
Website Upgrade	\$	5,000	\$	2,500	\$	2,500	\$	-	0%
Upgrade Scaffold on Wash Barge	\$	25,000	\$	1,500	\$	1,200	-\$	300	0%
Workshop & Storage Shed	\$	50,000	\$	-	\$	-	\$	-	0%
Total Capital Additions	\$	140,000	\$	13,000	\$	12,302	-\$	698	-5%

Total Capital Works Program	\$	183,100	\$	43,075	\$	72,373	\$	29,298	68%
------------------------------------	-----------	----------------	-----------	---------------	-----------	---------------	-----------	---------------	------------

Total Expenses	\$	481,510	\$	257,508	\$	271,814	\$	14,306	6%
-----------------------	-----------	----------------	-----------	----------------	-----------	----------------	-----------	---------------	-----------

Operating Deficit (cash)	-\$	84,019	\$	131,983	\$	118,660	-\$	13,323	-10%
---------------------------------	------------	---------------	-----------	----------------	-----------	----------------	------------	---------------	-------------

	Cash Balances at March 31	2024	2023	Movement		
General Trading Account	\$	27,990	\$	7,606	\$	20,384
General Reserve	\$	150,000	\$	150,000	\$	-
Cash Reserve	\$	421,311	\$	385,500	\$	35,811
Debit Card Account	\$	3,411	\$	4,629	-\$	1,217
Total	\$	602,712	\$	547,735	\$	54,977